

Board Members should be asked to update their information annually. This should include a commitment of funds to the organization. The following is a sample information sheet.

Board Information Sheet

Board Member Name: _____

Address to send all mailings

Phone: _____ Work Phone: _____

Fax: _____ Email: _____

One Paragraph bio for promotional materials:

Please attach resume or CV

As a board member I realize that I will make a personally significant contribution to the organization each year. The amount does not matter, but (your organization) should be in the top 3 charities to whom you donate.

Amount I will be able to contribute to (your organization) by December 31 if I have a

Good Year_____

Bad Year_____

Board Member Signature_____Date_____

There are many resources available on how you can help our organization with fundraising. If you have questions, please contact the Executive Director, Development Director or members of the Fundraising Committee. They are there to be a resource for you as much as you are there to be a resource for them